



DISPUR COLLEGE
DISPUR, ASSAM
PIN-781006

NOTICE INVITING QUOTATION (NIQ)
(Ref. No. DC/RUSA-1/MC/2017-18/132 dated 04-07-2017)

Affixing court fees stamp of rupees 8.25 (Eight rupees and twenty five paisa only), Sealed quotations are invited in two parts (Part I: Technical Bid and Part II: Financial Bid) by the Principal, Dispur College under the scheme of equipment for upgradation of existing degree college of Rastriya Uchatar Siksha Abhijan (RUSA) from reputed and experienced Firms/Suppliers, fulfilling the qualifying requirements as prescribed in Tendered Documents for following items:

NIQ No A: Supply of Books and Book Shelves for College Department.

NIQ No B: Supply of materials for Sports facilities.

NIQ No C: Desktop Computers and Computer Table & Chairs

NIQ No. D: E-resource and Server

The details schedule of items, Terms and Conditions, Last date of submission, Date of Opening of quotations and others can be downloaded from the website www.dispurcollege.org. or can be collected from Dispur College RUSA office during office hour.

DISPUR COLLEGE

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NOTICE INVITING QUOTATION (NIQ)

Particulars	Details
Nature of the work	NIQ No A: Supply of Books and Book Shelf for College Departments (Price Schedule A and Annexure VII) NIQ No B: Supply of materials for Sports facilities. (Price Schedule B): NIQ No C: Desktop Computers and Computer Table & Chairs (Price Schedule C) NIQ No D: E-resource and Server (Price Schedule D)
Details of Contact Persons for clarification/ queries	Mr. Ratul Borah Coordinator, RUSA Dispur College, Assam Phone: 9435543196 Email: bora.ratul@yahoo.com Or Dr Ajoy Mitra Phone: 9435046284 Email: ajoy444@gmail.com
Mode of tendering	I. Details Terms and Conditions can be obtained/downloaded from the college website www.dispurcollege.org . Hard copy can be obtained from College Office during the office hours. II. Tenders have to be submitted in the College Office during the Office hours. III. The Bidders have to submit the sealed tenders by affixing non refundable Court Fee Stamps of Rs. 8.25 (Eight rupees and twenty five paisa only) IV. The Bidders must have to submit their tenders separately in every group of NIQ. Both the Bids, Technical and Financial should be submitted in separate and block making 'A' as Technical Bid (Annexure-I) and 'B' as Financial Bid (Annexure-II, III, IV & V) - distinctly.
Cost of Tender Document	Nil
No. of Covers	i) Technical Bid ii) Financial Bid

Estimated Tender (Approx) i) Items included in Price Schedule Package A (Annexure- III) Total Fund – 11 Lakhs	i) For 11 Departments and other reference books. (Approx. Rs. 90 Thousand for each department). ii). Open Book shelf (5x3x14ft)
ii) Items included in Price Schedule Package B (Annexure- IV) Total Fund – 17 Lakhs	i) All Sports Items for Cricket, Football, Volleyball, Badminton, Panja, Weight Lifting, Athletics / Field Sports, Jersey for College Team, Stopwatch, Whistle, Measurement Tep etc.
iii) Items included in Price Schedule Package C (Annexure- V) Total Fund – 12 Lakhs	I) 16 Nos Desktop Computers and Computer Table & Chairs
iv) Items included in Price Schedule Package C (Annexure- VI) Total Fund – 7.10 Lakhs	i) E-resource and Server (Standard)
Earnest Money Deposit (EMD) i) Price Schedule for Package A ii) Price Schedule for Package B iii) Price Schedule for Package C iv) Price Schedule for Package D	2 % for general, 1% for ST/SC and as per rule of Govt. of Assam 2 % for general, 1% for ST/SC and as per rule of Govt. of Assam 2 % for general, 1% for ST/SC and as per rule of Govt. of Assam 2 % for general, 1% for ST/SC and as per rule of Govt. of Assam
Date of Publishing	Tender 5 th July, 2017
Website for Obtaining / Downloading Tender Documents etc.	www.dispurcollege.org
Last date of Pre bid Quarries	11 th July 2017
Bid Submission start date and time	5 th July 2017. From 11 A.M.
Bid Submission closing date and time	12 th July, 2017, up to 2 P.M.
Technical Bid and Financial Bid opening date and time	12 th July , 2017 at 2 .30 P.M. if 12.07-2017 is closed the office for any unavoidable circumstances, bid will open in the next day i.e.13-07-2017
Address where the tenders are to be submitted	Principal Dispur College, Dispur, PO & Dist.- Dispur PIN- 781006 (Assam)
Venue for opening of technical bid and financial bid	Office of the Principal, Dispur College, Dispur in presence of RUSA Monitoring/Evaluation Committee

1. IMPORTANT NOTE:

1.1 Tenders Documents may be obtained from the Office of the Principal, Dispur College, Dispur. Moreover, tender documents may be downloaded from the college website www.dispurcollege.org

1.2 Bidder can access tender documents on the website.

1.3 Tenders and supporting documents should be submitted in the college office within the stipulated period of time.

1.4 The Bidders must have to submit their tenders separately in every group of NIQ. The Bids, Technical and Financial should be submitted in separate and block making 'A' as Technical Bid (Annexure-I) and 'B' as Financial Bid (Annexure-II) - distinctly.

2. ELIGIBILITY:

2.1 The Vendors should have the experience of supply of books, computer, computer table chair, sports goods and e-resource and server for college / universities, etc for at least last three years.

2.2 The Vendors should submit and undertaking with the Technical Bid to the effect date he or his firm has not been black listed by any of the Departments / Organisation and No Criminal Case is pending against the said Firm on the date of submission of this bid (Annexure- VI).

2.3 The Vendor must furnish details of PAN No, Service Tax No. (if applicable) VAT Registration No. along with copy of these documents.

2.4 The Vendor must have minimum turnover of Rs 20 Lakhs and above for last three years. ISO / Quality certificate holder will get preference in selection of bid.

2.5 The rates quoted by the firm should be in Indian Rupees. In case of difference / discrepancy between the rates quoted in figures and words, the letters shall prevail.

2.6 The bids should be valid for a minimum period of 90 days after the closing date of submission.

2.7 The bidder must submit self attested copy of Certificate of Registration/incorporation of the firm in case the bid is submitted by firm.

2.8 The EMD of successful firm(s) shall be converted in to Performance Security Deposit and shall be returned after successful completion of contract.

2.9 The Principal of Dispur College as well as RUSA Monitoring/Evaluation Committee and other related Committees, RUSA reserve the right to accept/ reject any or all bids without assigning any reason.

2.10 The Firms/ Suppliers are requested to submit copies of the following documents along with the Technical Bid, failing which their Bids shall be rejected and shall not be further considered:-

(a) Copy of Earnest Money Deposit (EMD)

(b) Copy of PAN/ TIN/ GIR card/VAT registration certificate

(c) Copy of Work Experience of similar work during the last three years

(d) Copy of Undertaking that the Firm is not Black Listed by any Government Departments/ Organisations.

(e) Original Tender document duly signed with seal of the firm on each page in token of acceptance of the terms and conditions of the tender.

2.11 Conditional bids shall not be considered and will be rejected out-rightly at the first instance.

3. TERMS AND CONDITIONS:

3.1 The contract is to commence from the date of award of contract to the firm and shall continue for the period of six months, unless it is curtailed or terminated by Dispur College owing to deficiency of service or supply of sub standard quality of materials.

3.2 The contract shall automatically expire after six months from commencements of the contract unless extended further by the mutual consent of contracting firm and Dispur College.

3.3 The contract may be extended on the same terms and conditions or with some additions/ deletions/ modifications and on satisfactory performance, for a further period of three months with mutual consent.

3.4 The contracting firm shall not be allowed to transfer, assign, pledge or sub-contracts rights and liabilities under this contract to any other company/ firm/ agency etc.

3.5 The contracting firm will be bound by the details furnished by the firm to Dispur College, while submitting the tender or at subsequent stage. In case, any of such documents furnished by the firm is found to be false at any stage, it would be deemed to be a breach of terms of contract making the firm liable for legal action besides termination of contract.

3.6 Financial bids of only those firms who are technically qualified shall be evaluated.

3.7 The Books must be supplied as per the list of books submitted by the different departments of the College.

3.8 Dispur College, Guwahati reserves the right to terminate the contract during initial period after giving a week's notice to the firm.

3.9 All expenses for sending the items supplied to Dispur College, Dispur Guwahati 781006, Assam should be borne by the firm.

3.10 The rates quoted shall remain same during the rate contract period and no request for any increase in the rates shall be entertained during the period of the contract.

3.11 The owner / supplier/ firm should be available on his/ her own direct telephone (office as well as residence) and also on mobile phone so that he/ she may be contacted immediately in emergency cases.

3.12 Before award of contract, all original documents will be checked by the authority of Dispur College and at that time attested photo copies are required to be furnished.

3.13 Dispur College shall not be responsible for any financial loss or other injuries to any person deployed by the contracting firm in the course of their performing the duties to Dispur College in connection with the supply of items.

3.14 In the event of failure to accept the offer of contract or failure of submission of Performance Security Deposit by the successful bidder within stipulated time line for whatsoever the reason(s), Earnest Money Deposit submitted by the bidding firm shall be forfeited.

3.15 Either party may terminate the contract by giving a notice of one month.

3.16 In case of breach of contract by the vendor, Dispur College shall have the authority to cancel/ terminate the contract, besides forfeiting the Security Deposits.

3.17 It may specifically be mentioned whether quotation is strictly as per tender specifications/ conditions. Deviation in any form will not be accepted.

3.18 Dispur College reserves the right to accept or reject any bid or cancel the tender proceeding without assigning any reason whatsoever. Further Dispur College reserve the right to purchase or to purchase any item listed in the price schedules.

3.19 The contract shall be subject to Guwahati Jurisdiction. This document and the contract or job award letter issued as a result of the tender process shall be interpreted in terms of Indian laws.

3.20 All disputes arising out of this contract shall be settled amicably by Dispur College and the contractor. In the event of failure to reach amicable settlement, the change shall be settled by an Arbitrator appointed by Dispur College as per the provisions contained in Arbitration and Conciliations Act 1956.

3.21 The terms and conditions of Rastriya Uccharat Siksha Abhijan (RUSA) will be followed and implemented.

3.22 The terms and conditions of Public Financial Management System (PFMS) will be followed in case of all financial transaction issues.

3.23 The successful Bidder (s) must sign an agreement with the Authority of the Dispur College, Dispur regarding the contract and supply of materials as well.

4. PROCEDURE FOR SUBMISSION OF THE PROPOSAL/ TENDER

4.1 The Bidders must have to submit their tenders separately in every group of NIQ. Both the Bids, Technical and Financial should be submitted in separate and block making 'A' as Technical Bid (Annexure-I) and 'B' as Financial Bid (Annexure-II, & III,) – distinctly.

4.2 The copy of related documents must be submitted along with the Technical Bid and Financial Bid.

4.3 The Bidders can submit the tender either by post or by submitting in the box provided in the college in the following address –

Address : To, The Principal,
Dispur College,
Guwahati, Assam.
PIN- 781006

5. EARNEST MONEY DEPOSIT (EMD):

5.1 The Technical Bid must be accompanied by NEFT/DD/Bankers' Cheque for Earnest Money Deposit, drawn on any Nationalized Bank/Scheduled bank in favour of Principal, Dispur College. EMD shall be valid for a maximum period of 90 days from the closing date (original) of the tender. Quotation submitted without EMD shall be summarily rejected.

5.2 The DD/Bankers' Cheque in physical form duly sealed in envelope superscribed with "DDs towards EMD and Tender Document cost for the tender no. for Supply of....." shall be dispatched/ submitted at the Office of the Principal, Dispur College at the address mentioned below :

The Principal,
Dispur College,
Guwahati, Assam. PIN- 781006

6. RETURN OF EMD:

6.1 The EMD of the unsuccessful Bidder will be return as early as possible after the expiration of the period of the bid validity but not later than 30 days of the issue of the purchase order. No interest will be paid by Dispur College on the EMD.

6.2 The EMD of successful Bidder will be returned after the completion of the Contract.

6.3 The Financial Bids of only technically qualified Bidders will be opened.

7. DELIVERY:

7.1 Free delivery at Dispur College, Dispur, PO.- Dispur, PIN- 781006 (Assam).

8. BID EVALUATION CRITERIA:

8.1 In the first instance the Technical Bids shall be opened by the Authority of Dispur College, Dispur in the presence of representative of Bidders, if available and RUSA Monitoring/Evaluation Committee.

8.2 The date and time of the Technical Bids and Financial Bids is given for all.

8.3 The Bidders may depute their representatives for the opening of the Bids.

8.4 The Technical Bids will then be evaluated by the Dispur College internally.

8.5 Once the Technical Bids are accepted, the Financial Bids of the vendors (whose Technical Bids have been accepted) shall be opened.

8.6 If any vendors so desires, it may depute its representative for Financial Bid opening event also.

8.7 The decision of the Principal, Dispur College, Guwahati-781006 shall be final and binding.

8.8 The terms and conditions of Rastriya Ucchatar Shiksha Abhijan (RUSA) will be followed and implemented.

8.9 The terms and conditions of Public Financial Management System (PFMS) will be followed in case of all financial transaction issues.

Annexure-I
TECHNICAL BID

(Contract for supply of to Dispur College)

1. Name of the Tendering Company/Firm /Agency :
2. Name of Owner/ Director/Manager of Company/Firm /Agency:
3. Full Address of the Company/Firm/Agency of Registered Office:
Telephone / Mobile No. :
Fax No. :
E-mail Address:
4. Banker of the Company/Firm/Agency with Full address:
5. Details of Earnest Money Deposit (EMD):
RTGS/NEFT/DD
Drawn on Bank
6. Name of the items to be supplied:
7. PAN/GIR No. :
8. TIN No. :
9. VAT/ Sales Tax Registration No. :
10. Additional information, if any (Attach separate sheet, if required) :

Date:

Place:

Signature of authorized person

Full Name & Designation:

Seal:

Annexure-II

Financial Bids

Price schedule: A (Supply of Books for College Departments)

Sl. No.	Item Name/ Description	Model	Quantity	Unit Rate	Total Cost	Discount	Others ,(if any)	Actual Cost
	1 List of Books Prescribed. (Annexure VII)							
	2 Book Shelves (5x3x14)							

Annexure-III

Financial Bids

Price schedule: B (Supply of Materials for Sports Facilities)

Sl. No.	Item Name/ Description	Model	Quantity	Unit Rate	Total Cost	Discount	Others ,(if any)	Actual Cost
	List of Materials a) Cricket b) Football c) Volleyball etc etc							

Annexure-IV

Financial Bids

Price schedule: C (Supply of Desktop Computers, Computer Table and Computer Chair)

Sl. No.	Item Name/ Description	Model	Quantity	Unit Rate	Total Cost	Discount	Others ,(if any)	Actual Cost
	a) Desktop Computer							
	b) Computer Table							
	c) Computer Chair							

Annexure-V

Financial Bids

Price schedule: D (Supply of E-resources and Server)

Sl. No.	Item Name/ Description	Model	Quantity	Unit Rate	Total Cost	Discount	Others ,(if any)	Actual Cost
	a) E-resources (Annexure VIII)							
	b) Server							

Annexure-VI

SELF-DECLARATION-NO BLACKLISTING

To,
The Principal,
Dispur College, Guwahati
Assam. PIN- 781006

In response to the advertisement No.....,
Dated on Notice Inviting Quotation (NIQ), Dispur College,
I/We hereby declare that presently our Company/Firm.....
..... is having unblemished record and is not
declared ineligible for corrupt and/or fraudulent practices either indefinitely or for a
particular period of time by any State/Central Government /PSU/Autonomous Body.
We further declare that presently our Company/Firm
..... is not blacklisted and not declared ineligible for
reasons other than corrupt and fraudulent practices by any State/Central
Government/PSU/ Autonomous Body on the date of Bid submission and no Criminal
case is pending against the firm/employees.

If this declaration is found to be incorrect at any stage then without
prejudice to any other action that may be taken, my/our security deposit may be
forfeited in full and the award of work contract if any to the extent may be cancelled.

Thanking you

Place :.....

Date :.....

Signature: _____
(Seal) Name in Full _____
Designation _____

ANNEXURE – IX
List of Detail Specification of materials for
NIQ A, B, C, D funded by RUSA

Sl. No	Items	Quantity	Specification	
1	a) Computer Desktop (Branded) [Fund Allocation 12 Lakhs for (a), (b), (c) and (d)]	15	Specifications for Core I5 Desktop Computer	
			Form factor	Micro Tower 15L
			Processor	Intel Core i5 7 th Gen
			Chipset	B250 Chipset or higher
			Memory	8 GB DDR4 2400 MHz Upgradable up to 32GB or higher
			Graphics	Integrated HD Graphic
			Hard drive	500 GB with
				Bays 1×3.5 Bay, 1×2.5 Bay
			Optical drive	DVD-RW DL SATA 1.5Gb/s
			Front Ports	4 X USB3.0
				2 x Audio
			Rear Ports	3 x Audio
				VGA ,DP, HDMI (Min One port each)
				2 x USB 3.0, 2 x USB2.0
				1 x Serial, 1 RJ45 ,
			Expansion slots	1*PCIe x 16, 1* PCIe x 1
Monitor	19.5" LED Monitor with Stand			
Connectivity (Wifi+BT)	1 x 1 802.11 a/c + Bluetooth 4.0			
Operating System	Genuine Microsoft Windows 10 Home SL			
Warranty	3 Years Comprehensive Parts & Labour On Site. Certificate indicating Serial Number of Desktop & Serials number of pre-loaded OS should be Submitted for each desk			

b) Computer Desktop (Branded) for IQAC	1	Specifications for Core I7 Desktop Computer	
		Form factor	Micro Tower 15L
		Processor	Intel Core i7 7 th Gen
		Chipset	B250 Chipset or higher
		Memory	8 GB DDR4 2400 MHz Upgradable up to 32GB or higher
		Graphics	Integrated HD Graphic
		Hard drive	500 GB with
			Bays 1×3.5 Bay, 1×2.5 Bay
		Optical drive	DVD-RW DL SATA 1.5Gb/s
		Front Ports	4 X USB3.0
			2 x Audio
		Rear Ports	3 x Audio
			VGA ,DP, HDMI (Min One port each)
			2 x USB 3.0,2 x USB2.0
			1 x Serial, 1 RJ45 ,
Expansion slots	1*PCIe x 16, 1* PCIe x 1		
Monitor	19.5" LED Monitor with Stand		
Connectivity (Wifi+BT)	1 x 1 802.11 a/c + Bluetooth 4.0		
Operating System	Genuine Microsoft Windows 10 Home SL		
Warranty	3 Years Comprehensive Parts & Labour On Site. Certificate indicating Serial Number Desktop & Serials number of pre-loaded OS should be Submitted for each desk		
c) Computer Table	16	2.5 ft x 1.5 ft (Steel Frame and Lamination Board)	
d) Computer Chair	16	Standard Size (Low Back, with Aram)	
2	Books of Different Department and Book Shelves (Fund Allocation 11 Lakhs)	15	Book List (Appendix 1) Open Book Shelves/Rack 5ft x 3ft x 14 inch

3	E-Resource and Server (Fund Allocation on 7.10 Lakhs)		Online and Offline Journal of Different Departments																																				
			Standard Server for Office Use <table border="1"> <thead> <tr> <th colspan="2">Server Specifications</th> </tr> </thead> <tbody> <tr> <td>Form Factor/Height</td> <td>4U Tower (Rail kit optional)</td> </tr> <tr> <td>Processor</td> <td>Dual Processor Capable / Intel Xeon E5 (Octa Co</td> </tr> <tr> <td>Cache Memory</td> <td>20 MB Per Processor</td> </tr> <tr> <td>Memory</td> <td>16GB DDR 4 RAM – Maximum Up to 1TB DDR4 (RDIMM/LRDIMM)</td> </tr> <tr> <td>Disk Bays/Media Bays</td> <td>Up to 15 x 3.5-inch or up to 32 x 2.5-inch</td> </tr> <tr> <td>Maximum Internal Storage</td> <td>Up to 120TB 3.5-inch chassis or up to 64TB 2.5-in SD card options available</td> </tr> <tr> <td>Hard Disk</td> <td>Gen 5 3 Nos. 2.5" 1TB 7.2K Enterprise SATA 6Gb</td> </tr> <tr> <td>Optical Drive</td> <td>DVD ROM Drive</td> </tr> <tr> <td>RAID Support</td> <td>Server RAID 110i,510i,520i AnyRAID,(0/1/10, opti Server RAID 720i,720ix AnyRAID Adapter (0/1/10</td> </tr> <tr> <td>Power Supply</td> <td>550W Redundant Hot-Swap Power Supply</td> </tr> <tr> <td>Network Interface</td> <td>2 x Integrated Gb Ethernet + dedicated managem</td> </tr> <tr> <td>Expansion Slots</td> <td>CPU 1: PCIe 3.0 FH/FL x16, x8, x8 CPU 2: CPU1 plus PCIe 3.0 FH/FL x8, x16, x8, x8</td> </tr> <tr> <td>USB Ports/VGA Ports</td> <td>2x(USB 2.0) front, 4x(USB 3.0x 2)rear, 1x(USB 3.</td> </tr> <tr> <td>Energy Efficiency</td> <td>Up to 45 °C (ASHRAE 4 Compliant); up to 4 redur</td> </tr> <tr> <td>Systems Management</td> <td>XClarity Administrator with mobile option; XClas Server System Manager; Server System Mar Energy Manager</td> </tr> <tr> <td>Monitor</td> <td>19.5" LED Monitor with Keyboard & Optical Mouse</td> </tr> <tr> <td>Operating Systems</td> <td>Genuine Windows Server 2012 R2 Preloaded</td> </tr> <tr> <td>Operating Systems Supported</td> <td>Microsoft Windows Server 2012, R2 (Includ Windows Multipoint Server 2012, Microsoft Windo 8, 8.1, Microsoft Windows Small Business Se Enterprise Server 11 SP3, Red Hat Enterprise Lin 6.5, 7 Server, VMware ESXi 5.5, 6.0</td> </tr> </tbody> </table>	Server Specifications		Form Factor/Height	4U Tower (Rail kit optional)	Processor	Dual Processor Capable / Intel Xeon E5 (Octa Co	Cache Memory	20 MB Per Processor	Memory	16GB DDR 4 RAM – Maximum Up to 1TB DDR4 (RDIMM/LRDIMM)	Disk Bays/Media Bays	Up to 15 x 3.5-inch or up to 32 x 2.5-inch	Maximum Internal Storage	Up to 120TB 3.5-inch chassis or up to 64TB 2.5-in SD card options available	Hard Disk	Gen 5 3 Nos. 2.5" 1TB 7.2K Enterprise SATA 6Gb	Optical Drive	DVD ROM Drive	RAID Support	Server RAID 110i,510i,520i AnyRAID,(0/1/10, opti Server RAID 720i,720ix AnyRAID Adapter (0/1/10	Power Supply	550W Redundant Hot-Swap Power Supply	Network Interface	2 x Integrated Gb Ethernet + dedicated managem	Expansion Slots	CPU 1: PCIe 3.0 FH/FL x16, x8, x8 CPU 2: CPU1 plus PCIe 3.0 FH/FL x8, x16, x8, x8	USB Ports/VGA Ports	2x(USB 2.0) front, 4x(USB 3.0x 2)rear, 1x(USB 3.	Energy Efficiency	Up to 45 °C (ASHRAE 4 Compliant); up to 4 redur	Systems Management	XClarity Administrator with mobile option; XClas Server System Manager; Server System Mar Energy Manager	Monitor	19.5" LED Monitor with Keyboard & Optical Mouse	Operating Systems	Genuine Windows Server 2012 R2 Preloaded
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		2 Set	Volleyball (All Items)																																				
		2 Set	Badminton (All Items)																																				
		2 Set	Athletics / Field Sports (All Items)																																				
		2 Set	Weight Lifting (All Items)																																				
		2 Set	Punja Stand (All Items)																																				
		5 Nos	Stop Watch																																				
		2 Set	Football (All Items)																																				

	5 Nos	Whistle, Measure Tap
	*Jersey with Printed College Name – Football / Cricket / Volleyball	



Principal
Dispur College
Guwahati - 781006